

SERVICE NOTICE

Buildings After Hours

Beginning Tuesday, June 7, 2022, Department of Buildings offices will be open every Tuesday from 4:00 pm to 7:00 pm for homeowners, tenants, small business owners, and building managers.

During **Buildings After Hours**, homeowners, tenants, small business owners and building managers are encouraged to visit their **local borough office** where DOB staff can answer questions and provide the information needed to:

- plan for a home renovation or construction project
- address an open violation on a property
- obtain more information about a property
- use online resources including the **Buildings Information System (BIS)** and **DOB NOW**.

Staff from the following offices will be available at every borough office: borough commissioner's office, borough operations, development inspections, enforcement inspections, and plan examination. Staff from the Administrative Enforcement Unit will be available in the Manhattan borough office. Please continue to use **DOB NOW** and **eFiling** for all applicable online services.

Records

Requests for records are required to be submitted in advance in **DOB NOW: BIS Options**. If an email notification has been sent that the records are available, they may be picked up during Buildings After Hours.

Certificates of Correction

To correct an OATH/ECB summons, a **Certificate of Correction** is required to be submitted in **DOB NOW: BIS Options**. Administrative Enforcement Unit staff will be available in the Manhattan borough office during Buildings After Hours to answer questions about OATH/ECB summonses and Certificates of Correction that have been submitted in DOB NOW.

DOB Office Locations

NOTE: Face masks are required and must be worn at all times while in DOB office locations.

- Bronx Borough Office
1932 Arthur Avenue, 5th Floor
Bronx, NY 10457
- Brooklyn Borough Office
210 Joralemon Street, 8th Floor
Brooklyn, NY 11201
- Manhattan Borough Office
280 Broadway, 4th Floor
New York, NY 10007
- Queens Borough Office
120-55 Queens Boulevard
Kew Gardens, NY 11424
- Staten Island Borough Office
Borough Hall – 10 Richmond Terrace, 2nd Floor
Staten Island, NY 10301